

College of Education and Human Development (CEHD) Outstanding New Faculty Award

(Last Revised: April 2025)

Purpose of award:

- 1. Open to all new faculty members who have been employed in the college for a period of **three years or less prior** to the nomination deadline.
- 2. Significant professional contributions to the College of Education and Human Development (CEHD) programs and departmental activities that clearly warrant recognition should be evident.
- 3. Please cite specific examples, in nomination letter as well as support letters, where the nominee has demonstrated such contributions in teaching, research, service, etc.
- 4. The recipient will receive \$1,000 in professional development funds and a certificate and will be recognized at the fall CEHD Convocation.

Nominations:

- The call for nominations will be coordinated by the Office of Faculty Affairs.
- Any CEHD faculty, staff, or administrators can nominate someone for this award.

Preparation and submission of nominations: (self-nominations are not accepted)

- Nomination packets should include:
 - o A nomination form.
 - o A CV/resume.
 - A nomination letter, and at least one support letter (letters may not exceed two pages).
 - Completed packets should be submitted to the CEHD Office of Faculty Affairs; incomplete packages will not be considered. Nomination packets may not exceed twelve pages.

Extraordinary Service Award Committee

• The Awards Selection Committee will be made up of past Outstanding New Faculty Award recipients.

Timetable for the CEHD Outstanding New Faculty Award

May	Call for Nominations released
June 15	Award nominations Submitted to the Office of Faculty Affairs
Late June	Award packages checked by Office of Faculty Affairs for adhering to the guidelines; nominations that meet the guidelines are passed to award committee for review
By July	Award committee notifies Office of Faculty Affairs of their selection of the award
	Office of Faculty Affairs notifies award recipient and their department head, as well as CEHD MarCom
August	The recipients will be recognized at the fall CEHD Convocation