

Meeting Notes

Thursday, February 20, 2020

12:00pm-12:30pm – 715B Harrington

Members Present	Members Unable to Attend	Others Present
Mack Burke, EPSY Fuhui Tong, EPSY Christine Stanley, EAHR Tamika Gilreath, HLKN Steven Riechman, HLKN Trina Davis, TLAC	Jamilia Blake, EPSY Mary Alfred, EAHR Marielle Engelen, HLKN Joanne Olson, TLAC Kausalai Wijekumar, TLAC Gwen Webb-Hasan, EAHR	Sue Bloomfield, CERD Pre Award Rafael Lara-Alecio, EPSY (University CPI Rep.) Jason Palomo, CERD Pre Award Ann Savell, CERD Pre Award Jason Foley, CERD Pre Award Amy Jurica Hinnant, CERD Outreach
Agenda Item	Comments	Recommendations/Actions/Follow-up
I. Welcome / Review of Minutes	Upon motion duly made and seconded, the minutes of the meeting of November 21, 2019 were approved.	Members are reminded that the minutes will be listed on the College CPI website. Visit the website for an electronic copy of the bylaws and the updated list of CPI members.
II. CERD Pre-Award Business Office Updates	The two new CERD Pre-Award Officers were introduced. Contact information on Jason Foley and Ann Savell will be provided in the newsletter, and the CERD website will be updated. X-Grants Pre-proposals are being reviewed now. There is potential funding available for widely-used research software within CEHD; Dr. Sue Bloomfield requests that any suggestions, including the software name and number of licenses, be emailed to her. The use of off-campus IDC Rates is coming under scrutiny by the VPR office as they strive to create	

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	clearer guidelines on when this lower rate is applicable. If you are applying to an agency that allows full IDC, and you believe your project qualifies for off-campus IDC, we urge you to reach out to our team well ahead of time for confirmation of that before the budget is built.	
III. CERD R&D Office Updates		
IV. Update on Summer Salary Issue	Audits will examine summer salaries to ensure the appropriate use of funds. Funds from a federal grants cannot cover such things as vacation time. For example, if you take any vacation time in the summer, your effort cannot be considered to be 100% on that project for that time. Most faculty time spent consulting with graduate students and doing their other work also means they cannot put 100% effort on the grant. New guidance suggests no more than 84% of your effort may be covered across all state/federal grants. This does not apply to private, foundation, industry funding. This is not being enforced this summer, but the colleges have made a commitment to encourage their faculty to adhere to this.	All faculty should ensure their effort is not 100% covered by state or federal funds during the summer. Department Heads are aware of this now if you would like to discuss with them further.
V. Follow-up on Letter from the Fall Meeting	A letter to VPR and the Provost regarding summer salary has been drafted by Dr. Burke with much input from Dr. Wijekumar.	Dr. Burke will send the letter out and ask for input on the content and on next steps.
VI. Qualtrics Survey on Technology (IT/ Communications Needs) Results Review	A survey was sent out by Dr. Bloomfield and again by Dr. Tamika Gilreath on 2/20/20 on behalf of Dr. Mack Burke, Chair of our College Council of PIs. We urge all our research-engaged faculty to complete this important short survey to assess your research program's current and future need for IT and communications support (beyond the usual support all faculty receive for their workstations and the like).	All active research faculty should complete the survey, which can be accessed here: https://tamucehd.qualtrics.com/jfe/form/SV_5C5W4zAiGtz3C17 CPI members should urge the faculty in their department to participate. Once the poll is complete, the results will be reviewed and shared at a future dean's council

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	<p>A growing number of PI's in our College are integrating videography, online coaching/teaching, marketing of their project to assist in recruiting subjects, and the like; sometimes these costs can be supported on larger federal grants, but sometimes not.</p> <p>The survey can be accessed here: https://tamucehd.qualtrics.com/jfe/form/SV_5C5W4zAiGtz3C17</p>	<p>meeting or other leadership meeting so department heads are aware of this.</p>
VII. Request from Dr. Blake	<p>Dr. Jamilia Blake is leading a subcommittee on undergraduate research, and would like to see what interest there is in creating a student pool for research subjects. This would be a step toward getting undergraduate students interested and involved in research, as well as providing a base pool of research participants.</p>	<p>If you feel there is interest in using college-age students as research subjects, please reach out to Dr. Jamilia Blake for further discussion.</p>
VIII. Other Announcements/Updates	<p>Dr. Sue Bloomfield will be retiring at the end of May. The search for the new Associate Dean of Research is ongoing.</p> <p>The next CPI meeting will be held on Thursday, April 9th from 12:00 pm-1:35 pm in 801A Harrington.</p>	<p>Topic for the next meeting: creating a poll for what the goals for the next year should be.</p>