

FACULTY ADVISORY COUNCIL

College of Education and Human Development

Meeting Agenda

April 2nd, 2020 (1-2:30 p.m.)

Zoom Link: <https://tamu.zoom.us/j/878669682>

- I. Greetings and well-check. Drs. Zhang, Thornton, Sandlin, Nafukho, Musoba, Laub, Harvey, Gagne and Craig attended.
- II. Dr. Musoba will be able to attend Dean's Council for Dr. Gagne on April 7th from 9-12 if the Dean schedules a Zoom meeting.
- III. Approved previous meeting minutes.
- IV. Spring 2020 remaining meeting schedule: 4/27 2:30-4pm Zoom; 5/11 1-12:30pm Zoom.
- V. Faculty can request to extend tenure and promotion clock by one year. Also APT faculty can request for extension of their promotion by one year after consulting with their department heads. Department Heads will initiate this process and complete a form with the faculty member (due date is May 31st).
- VI. Faculty A2s due date extended from April 9 to April 30, 2020.
- VII. Deadline Extended for Nominations for 2020 Faculty Senate and University Committees/Councils Elections until Friday, April 3 at 5pm. We have particular need for tenure track faculty to serve in this capacity as on other committees.
- VIII. Currently annual evaluations and annual appointment letters are printed in hard copy, signed by chairs, signed by faculty, and scanned and stored by chair staff. The question we were tasked with is can those documents be processed with electronic signatures. The answer is yes, as the Dean of Faculties has indicated that we can use electronic

signature in any document (email communication 2/3/20). OGAPS is now accepting e-signatures as well.

- IX. CEHD Best Practices for Post-Doc Level Salaries. Dr. Bloomfield has requested FAC's review by April 1st. Draft is attached. I will ask Dr. Bloomfield if any statement about insurance is needed.

- X. Distance education: FAC was tasked with giving feedback on the policy on training and compensation for quality online teaching. Dr. Irby will be providing further information and the policy we should look at.
 - a. In the context of the distance education discussion, it was shared that the university/college (not sure which) contracts with "Eximity" (<https://eximity.com/>) for proctoring of online exams. This service to secure the integrity of online exams and is paid for by the college/university. Faculty should be encouraged to use this service only and not other services that charge students.
 - b. Further in the context of the distance education discussion and in light of our discussion on attendance accommodations: Ben said we should first try to get the students to attend via Zoom which would allow for fuller participation than other alternatives. Second, on an individual faculty basis, his office would provide support to faculty for lecture capture as the second alternative.

- XI. CEHD encourages all faculty to keep up with best practices for online courses (official communications from Texas A&M are relevant). PICA Evaluations for use online were sent to us this week. There are several items that can be included in your PICA evaluations to reflect online methods and content. PICA evaluations for this semester won't count for 3rd-year reviews, tenure and promotion, etc.

- XII. We are still waiting on the 1 University Professor and 1 SEC Teaching Excellence awards we have put forward. We did get 3 CEHD Distinguished Achievement awards from the Association of Former Students.

ACES Fellows-TLAC one declined, one accepted (Assistant Professor tenure-track and ACES Fellow status). EAHR one declined, one accepted (Assistant Professor tenure-track and ACES Fellow status). There is a TLAC spousal hire being considered by EAHR currently. ESPY is negotiating with one candidate (Visiting Assistant Professor with ACES Fellow status).

- XIII. Tenure and Promotion update. All tenure files are at the Board of Regents level awaiting final decisions, no delays.
- XIV. All commencement activities have been postponed and changes will be communicated later.
- XV. The college has hired another multimedia specialist who can work on recruitment videos, etc. who will be starting in April.
- XVI. All capital campaign activities have been postponed.
- XVII. Dean's Council Meeting: next meeting is on the first Tuesday in April (4/7).
- XVIII. Adjourn.