

## FACULTY ADVISORY COUNCIL

College of Education and Human Development

### Meeting Minutes

April 27<sup>th</sup>, 2020 (2:30-4 p.m.)

Zoom Link: <https://tamu.zoom.us/j/878669682>

- I. Greetings and well-check. Drs. Craig, Gagne, Harvey, Musoba, Nafukho, and Zhang were present.
- II. Dr. Gagne will attend Dean's Council on May 5<sup>th</sup> from 9-12 if there is a Zoom meeting.
- III. Approved previous meeting minutes.
- IV. Spring 2020 remaining meeting schedule: 5/11 1-2:30pm Zoom.
- V. A new Chair of FAC needs to be named after Dr. Gagne's term ends at the end of May. Dr. Musoba is willing to serve but would be open to someone else being chair.
- VI. Pre-tenure faculty can request to extend tenure and promotion clock by one year. Also APT faculty can request for extension of their promotion by one year after consulting with their department heads (the Dean recommended that APT faculty go ahead with promotion to insure the contract they will receive upon promotion). Department Heads will initiate this process and complete a form with the faculty member (due date is May 31<sup>st</sup> for those going up for tenure and promotion this year; it is August 31<sup>st</sup> for everyone else). COVID-19 is the only justification they need.
- VII. Faculty A2s due date extended from April 9 to April 30, 2020.
- VIII. Congratulate CEHD colleagues elected to 2020 Faculty Senate and University Committees/Councils. Keep an eye out for updates here.

- IX. Distance education: FAC was tasked with giving feedback on the policy on training and compensation for quality online teaching. Dr. Irby will be providing further information and the policy we should look at.
- a. In the context of the distance education discussion, it was shared that the university/college (not sure which) contracts with “Examiity” (<https://examiity.com/>) for proctoring of online exams. This service to secure the integrity of online exams and is paid for by the college/university. Faculty should be encouraged to use this service only and not other services that charge students.
  - b. Further in the context of the distance education discussion and in light of our discussion on attendance accommodations: Ben said we should first try to get the students to attend via Zoom which would allow for fuller participation than other alternatives. Second, on an individual faculty basis, his office would provide support to faculty for lecture capture as the second alternative.
- X. CEHD encourages all faculty to keep up with best practices for online courses (all official communications from Texas A&M are relevant). PICA Evaluations for use online are active for students to use until April 29th. There are several items that you could have included in your PICA evaluations to reflect online methods and content. PICA evaluations for this semester won’t count for 3<sup>rd</sup>-year reviews, tenure and promotion, etc. Please check your emails.
- XI. We are still waiting on the 1 University Professor and 1 SEC Teaching Excellence awards we have put forward. Please consider nominating colleagues for the CEHD-level teaching award (nominations need to be forwarded to Department level awards committees by May 20).
- XII. Midterm reviews spring 2020 – Five faculty on tenure appointments from EPSY are undergoing midterm reviews and 2 Clinical Assistant professors from HLKN are undergoing midterm reviews. Department and College level committees have completed their assignments, Deans are thankful for their hard work on this in spite of COVID-19 interruptions.

- XIII. Three faculty from TLAC at the title of Associate Professors who joined the college in spring 2020 are undergoing tenure reviews upon hire. Two had 7 external review letters and one received 5. Department and College level committees have completed their assignments. Remind P&T reviewers to scrutinize dossiers particularly around the issue of colleagues who you previously worked with being external reviewers and insuring full professors are your external reviewers) unless you the department head seeks and receives the Dean's permission to have an associate professor from a peer institution). Follow the guidelines recommended by the Dean of Faculty in selecting external reviewers.
- XIV. Presidential faculty hire request update. Ten hires have been authorized with no problem. Three have been submitted and have passed the Dean of Faculty and are at the Provost level. Four need to be revised by Departments. One clinical assistant hire was changed to "visiting clinical assistant professor." Commend DHs in EAHR and TLAC for collaborating on spousal hire.
- XV. ACES Fellows update. EPSY has one ACES Fellow (Connie Barrosso Garcia) who will receive an official offer.
- XVI. All commencement activities have been postponed and changes will be communicated later.
- XVII. The college has hired another multimedia production specialist who can work on recruitment videos, etc. and that person has already started (Bry sien Cross). Allison would like any faculty interested in this type of work to first contact Logan Jinks.
- XVIII. All capital campaign activities have been postponed.
- XIX. Dean's Council Meeting: next meeting is on the first Tuesday in May (5/5).
- XX. Adjourn.