Staff Advisory Council Minutes
January 24, 2019

Members Present: missed this - ☐

Chair Report:
  a. Minutes:
  b. Dean/Staff lunch: Lunches starting up again for Spring, please try to attend one.
  c. Dean/Chair meeting: Food drive furloughed
     Blood drive – commit for life
  d. Treasurer Report: Final numbers for Hour of Happy

Representative Reports:
  a. Deans office – Title IX presentation went well, email will be sent with instructions for those who missed it.
  b. EAHR – no report
  c. EPSY – no report
  d. HLKN – no report
  e. TLAC – Had campus showcase for PhD admits – 7 attended
  f. Advising – no report
  g. Research – no report
  h. USC – not report

Committee Reports:
  a. Outreach – Best time to have outreach – April – will check staff week schedule
  b. Social – Tacos in May
  c. Communications – checking into using Mail chimp to send out notices, hope to have mock up next meeting.
  d. Professional Development – Talking about getting Nancy Hutchins to do a part two of the brown bag she presented.
     Questions – what would that look like?
     Maybe have HRD performance evaluation form / customize for our college.
     Nancy Hutchins is not in our college anymore – not replacing at the moment.
     Discussion on Performance evaluations – Self Evaluation – timeline for goals – October, completed by March 31st.
     Performance Evaluation starts in April – have until May to get goals entered by supervisor.

  e. Conference – Jesus is looking at a venue
     Theme for conference:
     1. Peak Performance – aligning goals = ROAD MAP TO SUCCESS.
        Multiple sessions - University/College/Department speakers
        a. How to enhance your career goals/jobs.
     2. Two Tracks – Academic Track
        Administrative Track

     Tie all together at the end - looking for a college retreat speaker
     Suprenia is helping with the costs etc..
     Giveaway focused on theme of the event
     Lunch – play music bingo