

**Staff Advisory Council Retreat Minutes
August 16, 2018**

Members Present: Melanie Robideau, Andrea Woods, Angela Welch, Bryan Fruge, Mary Ronsonet, Jesus Palomo , and Kristy Anderson

Members Not Present: Amy Hinnant, Marie Shelfer, Casey Ricketts and Britta Gaden-Wright

New Members Present: Melissa Kuhlmann

New Members not Present: Saurabh Singh

Minutes: July minutes were approved with small changes by Angela Welch and seconded by Jane Rankin all were in favor

Chair Report: New Reps for the following departments:
EAHR - Melissa Kuhlmann replaces Marie Shelfer
HLKN - Saurabh Singh replaces Britta Gaden-Wright

Member sheet was reviewed for accuracy.

Officer Elections:
Kristy Anderson, Chair-Elect
Melanie Robideau, Secretary
Angela Welch, Treasurer

Sub Committee Chairs:
Amy Hinnant/Andrea Woods - Community Outreach
Jane Rankin/Bryan Fruge - Social Committee
Saurabh Singh/Mary Ronsonet - Communications Committee
Kristy Anderson/Melissa Kuhlmann - Professional Development

Bylaws will be rewritten to add an additional At-Large rep. Justification being the increase in staff within the college. It was decided not to add officers to the bylaws.

Dean/Staff Luncheon – The August lunch was well attended. Bryan attended as the SAC rep. The following reps will attend the remainder of the luncheons; Melanie Robideau- September, Jane Rankin - October, Mary Ronsonet - November and Angela Welch - December.

Bryan met with the dean and explained that we did not see a need for an ex-officio member. There will be a committee to review one-time merit moving forward.

Peggy Ritchey Scholarship - Jody Ford will attend the September meeting to discuss the scholarship. He will also be meeting with Peggy. Bryan and Mary will also attend.

Treasurer Report: 237.00 current balance, minus today's meal

USC Report: no report

Committee Reports:

Community Outreach: no report

Social: no report

Staff Development: no report

Communications: information has been gathered for the staff slides to be shown at the Welcome Back Lunch.

Representative Reports:

Staff Updates:

EAHR:	no report
HLKN	no report
TLAC	no report
EPSY	no report
CERD	no report
DEAN	no report
ADVISING	no report

Concerns/Suggestions:

Other: 2018-2019 SAC ideas

Mary will invite the Dean to our September meeting for her to share her vision for SAC and the college staff for the next year. She will also send out a doodle poll to set the September meeting.

Bylaws - We discussed adding another At-Large member. After discussion it was decided to revise the bylaws adding an additional at large member. Mary and Kristy will make revisions and send out for review prior to college wide staff vote.

Community outreach - It was discussed and decided to include all faculty/staff in community outreach events Ideas for 2018-2019; food bank, radio mash, day of caring through the united way, habitat for humanities, blood drive, and stuff the bus.

Social - The following ideas for 2018-2019: Taco Tuesday, vendor event

Professional Development- the following are ideas for 2018-2019 these events would be hour to hour and a half brown bags. Administrators in Higher Education competencies, talk with Nancy Hutchins and Suprena Bennett for additional ideas.

Mary will send out a call for at large to replace Kristy Anderson.

Announcements:

Upcoming Events: August 23rd College Faculty and Staff Welcome Back Lunch
August 24th CEHD faculty/staff retreat