

Staff Advisory Council Minutes
May 24, 2018

Members Present: Melanie Robideau, Amy Hinnant, Andrea Woods, , Angela Welch, Bryan Fruge, Jessica Padgett for Britta Gaden-Wright, Marie Shelfer, Casey Ricketts, Mary Ronsonet, and Kristy Anderson

Members Not Present: Jesus Palomo

Substitutes: Joanna Hundl for Jane Rankin

Minutes: April minutes were approved

Chair Report: TLAC collected and submitted concerns and feedback from the deans town hall meeting

Esteemed Staff Designation-USC is working on an event for staff who receive this designation. Departments can nominate their retired staff for this designation.

Keep two Town Halls on the calendar and hold as necessary

Bryan talked with the dean about bringing a question a month from staff to their monthly meeting.

Discussed doing a lunch every month with the dean and about 15 staff members. "Dare to know your Dean"

Discussed having an "ex officio member" it was decided to leave as is no need for higher level staff to sit on the committee. Suprena will serve as a liason and attend meetings as necessary.

One time merit-college is open to going back to twice a year. You may only receive it once a year. What do we think about a committee deciding on these awards? No committee. Suprena and Carol will be the first stop for these then move forward to the dean. We would like to see the college develop guidelines. We also want to make sure that all supervisors are award of guidelines and deadlines.

Provide feedback to Bryan by June 10th about reclassifications.

What do we think about having an awards committee? Most departments have committees. Please check with your department and let Bryan know if you do or don't have a committee.

Bryan will find out about the 25% refund every quarter from sweeps(university foundered or ENG positions).

Peggy Ritchey scholarship; extended the deadline for this year. We will send out earlier in the spring moving forward.

Still need reps from EAHR and HLKN. Currently working on it.

Dr. DeMiranda voiced his support of staff at the last deans council meeting.

Moving forward the agenda will be sent out via the staff list serv.

Treasurer Report: We are in good shape. Expenses were todays breakfast and the tacos for Taco Tuesday

USC Report: The college needs to elect a replacement for Casey Ricketts, USC should be sending that out to the college shortly; there is a FAQ website for the Chi St Joseph partnership with TAMU, the university still carries

Blue Cross Blue Shield insurance and we are still free to go anywhere in town, discounts will be given if you use a Chi St Joseph doctor; investigating the need for a staff ombudsperson at the university level, faculty and students have an ombudsperson but staff don't, this issue has been brought forward to HR

Committee Reports:

Deans Office Climate Committee: will no longer report out on this since it's a deans office committee

Community Outreach: no report

Social: Taco Tuesday breakfast went well and was well attended

Staff Development: no report,

Communications: The website has been updated. Please provide feedback or suggestions to Mary.

Representative Reports:

Staff Updates:

EAHR: Ongoing search for an Academic Advisor II and a Business Coordinator II.

HLKN no report

TLAC Kim Parrish and Tara Slayton were awarded department level awards..

EPSY Will be posting an Academic Advisor position; Angela will be the new SAC rep; was the raw data from the deans townhall given to her?; It was not given to her but was made available. Can staff have a copy of the report? Share comments moving forward. EPSY staff excellence award was awarded to Kelly Schmidt

CERD no report

DEAN no report

ADVISING Advisor 1 position in HLKN has been posted.

Concerns/Suggestions:

Other:

Announcements:

Upcoming Events: June departmental SAC rep elections for HLKN, EPSY and EAHR
June 28th next SAC meeting 9-11 in 211 Heaton Hall