

Staff Advisory Council Minutes
April 26, 2018

Members Present: Jane Rankin, Melanie Robideau, Amy Hinnant, Andrea Woods, , Angela Welch, Bryan Fruge, Jesus Palomo, Jessica Padgett for Britta Gaden-Wright, Marie Shelfer, Casey Ricketts, Mary Ronsonet, and Kristy Anderson

Minutes: March minutes were approved

Chair Report:

2018 Deans Town Hall

- Clarification on transcriptable certificates and degrees compensation 2% for certificate that is transcriptable, 2-10% for earned degree that pertains to the staff members job. This process starts with your supervisor. Bryan will check with Suprena on certificate programs that are offered at the national level and those offered by HR.
- The deans town hall will be held once a year. We will solicit questions from the staff and Bryan will ask one staff question a month at his meeting with her.
- Concrete things that will make the staff feel appreciated; align college policies with those of the university regarding admin leave, one time merit, flex time etc. When looking at equity within staff titles include years of service.

Starbucks

What is the benefit to the college? How will this affect the loss of office space in regards to the shortage of space in the college?

Staff Awards

Staff must be employed with the college for two years to be considered for awards. The following will be the award categories; Outstanding Staff Supervisor, Student Relationships, and Staff Support; We will now include a new award New employee for this with 6 months to 2 years of college services.

Staff Development Conference

All suggestions were approved and document will be placed in the SAC share drive.

Term limits for SAC members

After discussions it was decided to leave the by laws regarding this as is.

Elections

EPSY, HLKN AND EAHR will need to old departmental elections. Current members terms end August 31

SAC Website

Mary has access and will work to update the site.

Treasurer Report: We are in good shape.

USC Report: Staff Appreciation week in April 23-28th. Caseys time is coming to an end and the college will need to hold an election.

Committee Reports:

Deans Office Climate Committee: Nancy Hutchins would like to see SAC and the department climate committees work together. The committee feels like we serve a different purpose than the climate committees.

Community Outreach: Food drive pickups will be happening shortly

Social: Staff breakfast to be held in Harrington on May 15th.

Staff Development: no report,

Communications: Updating website

Representative Reports:

Staff Updates:

EAHR: Ongoing search for an Academic Advisor II and a Business Coordinator II. Five faculty lines have been filled and they will start September 1.

HLKN no report

TLAC Outside Program review is going on. The staff have been included in this process. Reviewers encouraged them to use your voice.

EPSY on going faculty searches

CERD Erin May has been hired to fill the Business Coordinator position.

DEAN Blake Caron IT

ADVISING Advisor 1 position will be posted for HLKN

Concerns/Suggestions:

Other:

Announcements:

Upcoming Events: May 24th SAC meeting
May 15th Staff Breakfast
June departmental SAC rep elections for HLKN, EPSY and EAHR