

Staff Advisory Council Minutes
March 22, 2018

Members Present: Jane Rankin, Melanie Robideau, Amy Hinnant, Andrea Woods, , Angela Welch, Bryan Fruge, Jesus Palomo, Jessica Padgett for Britta Gaden-Wright, Marie Shelfer, Casey Ricketts and Kristy Anderson

Members not present: Mary Ronsonet,

Minutes: February minutes were approved

Chair Report: KUDOS program has gone live and we've had one winner as of today and a second call has been sent out

Staff Award: Bryan has had several awardees ask who their nominator was? Do we want to share that information? An email was sent out staff wide with the name of the awardee and their nominator. After that there was a nominator that wanted to stay anonymous. We will do the following moving forward; let the person know what nominated them and give them a copy of the nomination packet, unbox award prior to presentation, read excerpts from the nomination letters. Jane Rankin will work on guidelines for presentation of award.

Bryan stated that he received very little feedback regarding the IS-114 Date Protection. The committee noted that they feel comfortable with the document that was prepared by Arlen Strader.

Bryan will check with the communications about the SAC website and posting of information and why we use Google docs.

Bryan talked with the dean about including a SAC slide in the welcome back presentation, she was in favor.

Bryan hasn't had an opportunity to meet with Nancy Hutchins regarding the staff ombudsperson.

Town Hall with the dean has been scheduled for March 28th from 2-4 in 216 Harrington.

Treasurer Report: We are ok on budget even with the slight increase to conference budget.

USC Report: Staff Appreciation week in April 23-28th. Pictures will be taken at various spots around campus on that Saturday. April 25th is the department/college/unit date for appreciation. The president would like to see 100% participation, there are campus grants available information can be found on the staff appreciation website. We are working to create a USC newsletter.

Committee Reports:

Deans Office Climate Committee: No report

Community Outreach: Fun with Fido for the Aggieland Humane Society hasn't been able to set this up so we will cancel this event. We will however host a food drive with donations going to the 12th Man Can, this is an on campus food bank that benefits students, staff and faculty. The donations collected at the conference will be included in this drive.

Social: Staff breakfast to be held in Harrington in May after classes end.

Staff Development: Conference is coming along,

Communications: no report

Staff Development Conference: we discussed the following for future conferences; introduce the leadership team, tag baskets so that winners know who to thank, communicate purpose of conference, request that at least one staff member from each department participate on the planning committee, have new people stand up and be recognized, potentially have cehd staff vote on location.

Representative Reports:

Staff Updates:

EAHR: Ongoing faculty searches. Staff searches will also start for an Academic Advisor II and a Business Coordinator II

HLKN no report

TLAC Open search for Program Coordinator with STEM and for a Communication Specialist. Kara Bond will be moving from the undergraduate advising office in HLKN to the graduate advising office in TLAC .

EPSY on going faculty searches

CERD post award position still open

DEAN Amy Hurley new development officer

ADVISING Advisor 1 position will be posted for HLKN

Concerns/Suggestions:

Other:

Announcements:

Upcoming Events: Deans Town Hall looking at March 28th